

CC - MONTHLY CALL MEETING NOTES 11 14 11

Coordinating Committee

Monthly Call

Meeting Notes: 11/14/11 (3:00 - 4:30 pm EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a “✓”)

Participant Members

- ✓ Michael Matthews, MedVirginia (CC Chair)
- ✓ Holt Anderson, NCHICA (CC Vice-Chair)
Laura Conn, CDC
Shaun Grannis, Regenstrief
- ✓ Thomas Fritz, INHS
David Groves, HealthBridge
Stephania Griffin, VA
Paul Matthews, OCHIN
- ✓ John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD
- ✓ Naomi Escoffery, DoD
- ✓ Kitt Winter, SSA
- ✓ Gerard Reeder, EHR Doctors

Cooperative Representative Members

N/A

Definitive Plan Member

Jeffrey Blair, LCF Research

ONC

- ✓ Mary Jo Deering
- ✓ Mariann Yeager (CC Secretary)

Invited Subject Matter Experts

Tim Cromwell, VA
Marty Pahl, SSA
Steve Gravely, Troutman Sanders
Avinash Shanbhag, ONC, Office of Standards and Interoperability

Confirmed Observers

- ✓ Amy Henry, Onboarding Team
- ✓ Bob Krenitsky, Western New York HealtheLINK
- ✓ Brian Stewart, Catholic Healthcare West
- ✓ Christine Kerick, Spire Communications
- ✓ Dennis Reuss, Quality Health Network
- ✓ Elaine Hunolt, VA
- ✓ Eric Heflin, THSA
- ✓ Evan Carter, Florida Health Information Exchange
- ✓ Herb Glose, Western New York HealtheLINK
- ✓ James Rachlin, Test Team
- ✓ Jim Delle Bovi, CMS
- ✓ John Hargraves, Conemaugh Health System
- ✓ Karen Ashton, MultiCare Health System
- ✓ Kate Berry, NeHC
- ✓ Kate Cauley, Wright State University
- ✓ Laura Thompson, ONC, FHA
- ✓ Marty Prah, SSA
- ✓ Matthew Rahn, ONC
- ✓ Renee Rowell, ONC
- ✓ Ryan Stewart
- ✓ Sandy McCleaf, MedVirginia
- ✓ Vijay Shah, Nitor Group (ONC Contractor)

Meeting Summary

Agenda Topic #1: Identify participants

Discussion Summary: Roll call was facilitated to identify Coordinating Committee (CC) members and observers present.

Decision / Outcome: See list of participants and observers noted above.

Action / Follow Up: N/A

Agenda Topic #2: Quorum

Discussion Summary: The CC Chair confirmed the CC members present and declared a quorum.

Decision / Outcome: Quorum was established since 8 of the voting members, including at least one Federal and one non-Federal Type 1 members, were present.

Action / Follow Up: N/A

Agenda Topic #3: Review Agenda

Discussion Summary: The agenda was reviewed and a request for any new business was made.

Decision / Outcome: No new items were raised.

Action / Follow Up: N/A.

Agenda Topic #4: Approve 10/26/11 Meeting Notes

Discussion Summary: Meeting notes from 10/26/11 were reviewed by the CC.

Decision / Outcome: A motion to approve the 10/26/11 meeting notes was made, seconded and approved without further discussion.

Action / Follow Up: Mark meeting notes as final and post to the new Exchange web site: <http://www.nationalehealth.org/COORDINATING-COMMITTEES-MEETING-NOTES>

Agenda Topic #5: Policy and Technical Task Group Status

Discussion Summary: The Task Group presented updated draft findings and recommendations regarding an Exchange testing strategy. The CC supported the preliminary findings and recommendations regarding conformance testing reported at its October meeting. The Task Group continued its efforts by exploring options for interoperability testing.

The Task Group emphasized the importance of seeking broader input from stakeholders (the Cooperative, vendor community (EHRVA) and potential participants.

The Testing Strategy Subgroup lead recommended hosting an educational call to bring the Cooperative up to speed on the work to date, the assumptions, findings, preliminary recommendations and options, following by a request for input. It was suggested that the draft recommendations be posted to the new Exchange collaboration space.

The Coordinating Committee strongly supported this approach and acknowledged such a process would help inform a broader range of stakeholders, increase transparency and expedite input and vetting of the recommendations.

The Committee acknowledged its role in prioritizing and guiding work of implementing the testing strategy. In addition, it was noted that the Committee is not looking to complete all work now on the Testing Strategy, but acknowledged that this was the start of a process.

Decision / Outcome - Summary: There was general consensus among the Coordinating Committee regarding the concepts in the recommendations. The CC agreed with the approach discussed.

Action / Follow Up: Host educational session for Cooperative and post draft recommendations on Exchange collaboration space to collect input.

Agenda Topic #6: Amended DURSA Status and Next Steps

Discussion Summary:

- Amended DURSA:

It was reported that the amended DURSA is going into effect the week of November 14th. Staff will ask all production participants to sign page 31 of the amended DURSA, which is dated May 2011. Any new participants, including applicants in the on boarding queue sign Attachment 7, the Joinder Agreement.

- Coordinating Committee Reconstitution

The group reviewed the Coordinating Committee Composition and Affiliation Groups and election process. There was general agreement with the Affiliation Groups presented, including the nomination process. No formal action taken.

- Exchange Task Groups: Request for Volunteers

Given the growth in participation, execution of the DURSA and the planning process, staff requested a call for volunteers to support three task groups: Policy & Technical, Identity Matching, Operating Policy and Procedures.

Decision / Outcome: The Coordinating Committee agreed with the approach presented and directed staff to proceed. No formal action taken.

Action / Follow Up: Proceed with nomination process and request for volunteers. The Coordinating Committee will discuss the plan further at its November meeting.

Agenda Topic #7: Announcements

Discussion Summary: It was announced that Wright State University went into production on the Exchange on October 27th.

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #8: Exchange Planning Update

Discussion Summary: The status of the Exchange planning process was shared. The first several sections of the business plan have been drafted and are under review. A draft three-year operating budget has been developed, as well as baseline metrics for Exchange. Scoping efforts are under way to scope transition needs related to testing, service registry and certificate authority.

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #9: Cooperative Input

Discussion Summary: Discussion was opened to others participating in the call. There were no comments.

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #10: New Business

Discussion Summary: N/A

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #11: Meeting Schedule

Discussion Summary: N/A

Decision / Outcome:

- Next monthly call: 12/14/11, 3:00 - 4:00 pm
- Anticipated agenda items for next meeting:
 - Approve November 2011 Meeting Notes
 - Amended DURSA signature
 - Coordinating Committee election results
 - Task Group Reports
 - Policy & Technical: Testing Strategy Recommendations
 - Patient Matching: Update
 - Operating Policy and Procedure: Update
 - Planning Update
 - Cooperative Input

Action / Follow Up: N/A

Agenda Topic #12: Adjournment

Discussion Summary: The Chair asked whether there was any other business the CC wanted to address. No other business was raised.

Decision / Outcome: A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

Action / Follow Up: N/A